

**Weighing Sheet** 

Achieve real-time raw material weight accuracy for consistent and compliant production.

A Weighing Sheet is a critical GMP-compliant tool used for batch preparation to capture the exact weight of each raw material observed on a weighing scale. It allows for recording theactual quantity of the item in real-time, considering the accepted lower and upper limits forproduction to ensure the item meets the quantity parameters and achieves accuracy. The Weighing Sheet within the eWorkplace Apps Process Manufacturing Suite enables the documentation of details such as precise weight records, weighing scale, weighing operator name, and QA verification, thereby supporting traceability and audit readiness.

## **Key Features Include:**

- Generate and print the Weighing Sheet at the batch ticket transaction, and manually enter the weighing information of raw materials before the mix-type batch production begins.
- The Weighing Sheet provides information on the accepted upper and lower limits of the material quantity.
- Document the operator's details who is performing the weighing operation.
- QA verification and sign-off to approve the Weighing Sheet, ensuring a systematic QA approval process.
- Manually enter the actual weight quantity of each raw material observed on the weighing scale, ensuring the actual weights fall within the allowed tolerance range for controlled batch production.

## Why Weighing Sheet?

- Ensure accurate ingredients usage with exact quantities for formulation and batch consistency.
- Identify and prevent weighing errors to ensure the weights are within the tolerance range.
- Support GMP (Good Manufacturing Practice) and Audit compliance, maintaining real-time systematic records of each weighed item linked to responsible operators and QA sign-off.